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## FAFSA on the Web

Your Free Application for Federal Student Aid U.S. Department of Education, Student Financial Assistance

What To Expect? Before Beginning a FAFSA Completing a FAFSA **FAFSA Follow-Up** 

- Overview
- **Documents Needed**
- Pre-FAFSA Worksheet
- **Drug Conviction**

#### Worksheet

- Signatures Required
- Your PIN
- Time to Complete
- Eligibility
- Deadlines
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- Browser Requirements Plan how to sign your
- Clearing Your

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Before Beginning a FAFSA FAQs

# Before Beginning a FAFSA Overview

Take advantage of these suggestions now and you can save time later.

Get documents you need...

with a PIN; send a

signature page in the

mail; or a signed copy of

your Student Aid Report.

Start with your Social Security Number, driver's license, income tax return, bank statements and investment records.

Speed the process with FAFSA... Electronically your PIN... Sign your FAFSA electronically.

Print a Pre-FAFSA Worksheet... See a preview of the questions; dependent students use it to help parents write in info at their convenience.

> Establish your eligibility... Citizens, non-citizens; with high school diploma or GED; states may use your FAFSA to award additional aid from their programs.

Note important deadlines... We must receive your form no later than July 1, 2002, 7 p.m. CT. Colleges and states may have their own, earlier deadlines.

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# Eligibility

The Department of Education uses the information provided on your FAFSA to determine your eligibility for aid from the federal Student Financial Assistance (SFA) programs described below. Many states and schools also use the FAFSA to award aid from their programs. Some states and schools may require you to fill out additional forms.

Some of the requirements to receive aid from federal SFA programs are that you must:

- Be a citizen or eligible noncitizen of the United States with a valid Social Security Number:
- Have a high school diploma or a General Education Development (GED) certificate or pass an approved "ability to benefit" test;
- Enroll in an eligible program as a regular student seeking a degree or certificate; and
- Register (or have registered) for <u>Selective Service</u>, if you are a male between the ages of 18-25.

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## Notes:

Text gathered from the paper form & http://fafsa.ed.gov/kindaid01.htm

Mention of the PIN needs to be re-worded. User are unable at this time to apply for a PIN in advance w/o having any previous data on file. Original text deleted: "<No PIN? Register for one now and use it later to check status or correct your submitted FAFSA. >

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## **Documents Needed**

You will need records for income earned in the year prior to when you will start school. You may also need records of your parents income information if you are a dependent student.

For the 2001-2002 school year, you will need 2000 information. You will need to refer to:

- Your Social Security Number (can be found on Social Security card)
- Your driver's license (if any)
- Your W-2 Forms and other records of money earned
- Your (and your spouse's, if you are married) 2000 Federal Income Tax Return IRS Form 1040, 1040A, 1040EZ, 1040Telefile, foreign tax return, or tax return for Puerto Rico, Guam, American Samoa, the Virgin Islands, the Marshall Islands, the Federated States of Micronesia
- Your parent's 2000 Federal Income Tax Return (if you are a dependent student)
- Your 2000 untaxed income records Social Security, Temporary Assistance to Needy Families, welfare, or veterans benefits records
- Your 2000 bank statements
- Your 2000 business and investment mortgage information, business and farm records, stock, bond, and other investment records
- Your alien registration card (if you are not a U.S. citizen)

In addition, you can download a non-submittable <u>2001 - 2002 Pre-FAFSA Worksheet</u> (in PDF format) for informational purposes.

Keep these records! You may need them again. Do not mail your records with your signature page.

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## Notes:

Text gathered from web site: http://www.ed.gov/prog\_info/SFA/FAFSA/instr00-1/appro2.html or from the FOTW site under help/FAQ

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## Deadlines

In addition to the federal deadlines for completing a FAFSA, you may also use the FAFSA to apply for aid from other sources, such as your state or college. The deadlines for states or colleges may differ from the federal deadlines and you may be required to complete additional forms.

#### View:

Federal Student Financial Aid Deadlines State Student Financial Aid Deadlines Browser Requirements College Student Financial Aid Deadlines

> Check with your high school guidence counselor or a financial aid administrator at your college about state and college sources of student aid.

## Federal Student Financial Aid Deadlines

The 2000-2001 School Year (July 1st, 2000 - June 30th, 2001):

- FAFSA on the Web, Renewal FAFSA on the Web, and FAFSA Express applications must be submitted by 7 p.m. Central Standard Time, July 2, 2001.
- Corrections on the Web forms must be submitted by 7 p.m. Central Standard Time, August 16, 2001.

The 2001-2002 School Year (July 1st, 2001 - June 30th, 2002):

- FAFSA on the Web, Renewal FAFSA on the Web, and FAFSA Express applications must be submitted by 7 p.m. Central Standard Time, July 1, 2002.
- Corrections on the Web forms must be submitted by 7 p.m. Central Standard Time, August 16, 2002.

Note: Transactions must be completed and accepted by 7 p.m. to meet the deadline. If transmissions are started before 7 p.m. but are not completed until after 7 p.m., those transmissions will not meet the deadline. In addition, any transmission picked up on the deadline date that gets rejected may not be able to be reprocessed because the deadline will have passed by the time the user gets the information notifying him/her of the reject.

## State Student Financial Aid Deadlines

**State deadlines may be earlier than the federal deadline**. Your state may also require an additional form. Check the requirements and deadlines.

- + Additional form may be required. Contact your financial aid administrator or your state agency.
- # Applicants encouraged to obtain proof of mailing.

**Note:** Date received means received by the Department of Education unless otherwise indicated.

Alabama	Check with your financial aid administrator			
Alaska	Check with your financial aid administrator			
American Samoa	eck with your financial aid administrator +			
Arkansas	April 1, 2001 - date received			
Arizona	ne 30, 2002 - date received			
California	March 2, 2001 - date postmarked + #			
Colorado	Check with your financial aid administrator			
Connecticut	Check with your financial aid administrator +			
Delaware	April 15, 2001 - date received			

District of Colombia	June 24, 2001 - date received by state +		
Federated States of Micronesia	Check with your financial aid administrator +		
Florida	May 15, 2001 - date processed		
Georgia	Check with your financial aid administrator		
Guam	Check with your financial aid administrator +		
Hawaii	March 1, 2001		
Idaho	Check with your financial aid administrator		
Illinois	For first-time applicants - September 30, 2001 For continuing applicants July 15, 2001 date received		
Indiana	For priority consideration - March 1, 2001 - date postmarked #		
Iowa	June 1, 2001 - date received		
Kansas	For priority consideration - April 1, 2001 - date received +		
Kentucky	For priority consideration - March 15, 2001 - date received		
Louisiana	For priority consideration - April 15, 2001 Final deadline - July 1, 2001 - date received #		
Maine	May 1, 2001 - date received		
Maryland	March 1, 2001 - date postmarked		
Marshall Islands	Check with your financial aid administrator +		
Massachusetts	For priority consideration - May 1, 2001 - date received #		
Michigan	High school seniors - February 21, 2001; College students - March 21,		

	2001 - date received			
Minnesota	ne 30, 2002 - date received			
Mississippi	Check with your financial aid administrator			
Missouri	April 1, 2001 - date received			
Montana	For priority consideration - March 1, 2001 - date postmarked			
Nebraska	Check with your financial aid administrator +			
Nevada	Check with your financial aid administrator +			
New Hampshire	May 1, 2001 - date received			
New Jersey	ne 1, 2001 if you received a Tuition Aid Grant in 2000-2001 All other oplications - October 1, 2001, for fall and spring terms; March 1, 2002, r spring term only - date received			
New Mexico	Check with your financial aid administrator +			
New York	May 1, 2002 - date postmarked + #			
North Carolina	March 15, 2001 - date received			
North Dakota	April 15, 2001 - date processed			
Northern Mariana Islands	Check with your financial aid administrator +			
Ohio	October 1, 2001 - date received			
Oklahoma	For priority consideration - April 30, 2001 Final deadline - June 30, 2001 date received			
Oregon	May 1, 2002 - date received			
Palau	Check with your financial aid administrator +			

Pennsylvania	All 2000-2001 state grant recipients and all non-2000-2001 state grant recipients in degree programs - May 1, 2001. All other applicants - August 1, 2001 date received +		
Puerto Rico	May 2, 2002 - date application signed		
Rhode Island	March 1, 2001 - date received		
South Carolina	June 30, 2001 - date received +		
South Dakota	Check with your financial aid administrator +		
Tennessee	May 1, 2001 - date processed		
Texas	Check with your financial aid administrator +		
U.S. Virgin Islands	Check with your financial aid administrator +		
Utah	Check with your financial aid administrator		
Vermont	Check with your financial aid administrator +		
Virginia	Check with your financial aid administrator +		
Washington	Check with your financial aid administrator		
West Virginia	March 1, 2001 - date received +#		
Wisconsin	Check with your financial aid administrator		
Wyoming	Check with your financial aid administrator +		

## College Student Financial Aid Deadlines

Colleges may have their own deadlines and applications for awarding student aid. Check with the college's financial aid office for information.

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## Your PIN

You can use a PIN to speed up the process of submitting your FAFSA, as it can be used to electronically sign your FAFSA. You will also need a PIN to do the following:

The PIN serves as your identifier to let you submit your completed FASFA on the Web. It also provides access to your personal information in various U.S. Department of Education systems. It's like the PIN that you get from your bank that enables you to access your account. Because your PIN serves as your electronic signature, you should not give it to anyone.

To apply for your PIN online, go to the Department of Education's PIN site.

Some of your online options are:

- Request a PIN (first-time)
- PIN Frequently Asked Questions
- Electronic Signatures and PINs
- Change your PIN mailing address

PIN Customer Service at 1-800-801-0576 / TTY 1-800-511-5806. Hours of operation are Monday - Friday, 7 a.m. - 10 p.m. Central Time.

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**PIN Site FAFSA FAQs** Help Contact Us Site Map **FAFSA** on the Web FAFSA on the Web logo Your Free Application for Federal Student Aid home U.S. Department of Education, Student Financial Assistance What To Expect? Before Beginning a FAFSA Completing a FAFSA **FAFSA Follow-Up** Overview Federal School Code Search **Documents Needed** Pre-FAFSA Worksheet **Drug Conviction** You have to options for finding and verifying federal school codes. **Norksheet** Signatures Required OPTION 1: I DO NOT KNOW THE FEDERAL SCHOOL CODES Your PIN Search by keyword and state, if you do not know the Federal School code for the school(s) Time to Complete vou wish to enter: Eligibility Deadlines Which school year are you applying for? School Code Search The 2000-2001 School Year (July 1st, 2000 - June 30th, 2001) Select **Browser Requirements** The 2001-2002 School Year (July 1st, 2001 - June 30th, 2002) Clearing Your Browser's Cache Enter Keywords or School Name: Before Beginning a The keywords must: FAFSA FAQs · Have at least three (3) characters. · Use only letters (A-Z), periods (.), dashes (-), or apostrophes ('). State: Select Search Search, if match found Search If match not found OPTION 2: I KNOW THE FEDERAL SCHOOL CODES Use this option to verify school codes you already know. If you know the federal school codes, then enter school code numbers to verify these are the correct schools (you may enter up to 6 federal code codes to verify): Which school year are you applying for? Select The 2000-2001 School Year (July 1st, 2000 - June 30th, 2001) The 2001-2002 School Year (July 1st, 2001 - June 30th, 2002) Enter School Code:

	Valid values are: 000000-099999. The first position must be 0 (zero), B, E, or G.		
	Verify		
	<u>verify</u>		
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## Notes:

• Removed the following note from below "Search for School Code":

Note: Names of some schools are abbreviated in our database (for example, Saint is often abbreviated ST and Mount is often abbreviated MT) and it may be necessary for you to enter another part of the school's name (for example, JOHN for ST JOHN'S).

Search functionality should be coded so that user does not need to enter exact spelling as the database. For example the abbreviation "ST." should return entries with "Saint" in addition to those entries with "ST.

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<ul> <li>Overview</li> <li>Documents Needed</li> <li>Pre -FAFSA Worksheet</li> </ul>	School Co	des			
- <u>Drug Conviction</u> Worksheet	Results for Keywo	ord/School Search : " <i>Maryland</i> "			
· <u>Signatures Required</u> · <u>Your PIN</u>	Found <b>n</b> matches:				
<ul> <li>Time to Complete</li> <li>Eligibility</li> </ul>	School Code	School Name			
Deadlines School Code Search	012095	ST MARY'S COLLEGE OF MARYLAND			
Browser Requirements	002103	UNIV OF MARYLAND AT COLLEGE PARK			
<ul> <li>Clearing Your Browser's Cache</li> </ul>	011644	UNIV OF MARYLAND UNIVERSITY COLLEGE			
<ul> <li><u>Before Beginning a</u></li> <li>FAFSA FAQs</li> </ul>	002105	UNIV OF MARYLAND -BALTIMORE COUNTY			
	002106  Search Another k	UNIVERSITY MARYLAND EASTERN SHORE  Keyword or School Name			
	Which school year	are you applying for?			
	The 2000-2001 School Year (July 1st, 2000 - June 30th, 2001)  The 2001-2002 School Year (July 1st, 2001 - June 30th, 2002)				
	Enter Keywords or				
	characters. periods (.), dashes (·), or apostrophes				
	State:	Select <b>▼</b>			
		Search Search If match not found			
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Overview     Documents Needed     Pre-FAFSA Worksheet     Drug Conviction	School Co	des al School Code Number(s):
Worksheet  - Signatures Required  - Your PIN	School Code	School Name
<ul><li>Time to Complete</li><li>Eligibility</li></ul>	012095	ST MARY'S COLLEGE OF MARYLAND
· <u>Deadlines</u>	000001	<college v=""></college>
<ul><li>School Code Search</li><li>Browser Requirements</li></ul>	000002	No Match Found
· Clearing Your	000003	<college x=""></college>
Browser's Cache - Before Beginning a	000004	No Match Found
<u>FAFSA FAQs</u>	000005	<college y=""></college>
	The 2000-2001 School Your may enter up to 6 so	are you applying for? ear (July 1st, 2000 - June 30th, 2001) ear (July 1st, 2001 - June 30th, 2002)  (s):

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Overview Documents Needed Pre-FAFSA Worksheet Drug Conviction Worksheet Signatures Required Your PIN Time to Complete Eligibility Deadlines School Code Search Browser Requirements Clearing Your Browser's Cache Before Beginning a FAFSA FAOs  Time to Complete Plan ahead - Gather information required like your Social Security Number, driver's license, income tax return and investment records before you begin See a preview - Print a Pre-FAFSA Worksheet to see how the application is organize get your parents' to provide their answers if needed Fill out the application one step at a time - Save the FAFSA you're working on whenever you want; complete and submit it later at your convenience When you file a Renewal FAFSA, many answers are based on the FAFSA you filed the previous school year which saves you time by reducing the number of questions you need answer.				
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Pre-FAFSA Worksheet Drug Conviction Worksheet Signatures Required Your PIN Time to Complete Eligibility Deadlines School Code Search Browser Requirements Clearing Your Browser's Cache Before Beginning a FAFSA FAOS	Signatures Required  The U.S. Department of Education is required to collect signatures from you and your parents (if applicable) when you file a FAFSA.  There are three ways to sign:  • Electronically with a PIN  • By printing and mailing a signature page after you submit an application  • By signing a copy of your SAR and returning it in the mail  The application process is faster if you use a PIN to sign your application. If you don't have a PIN, you can print and mail a signature page when you submit your application.  You can use your PIN to file an electronic signature for the following:  • FAFSA on the Web  • Renewal on the Web  • Corrections on the Web  • Spanish FAFSA on the Web  • Spanish FAFSA on the Web  If you are a dependent student, your parent(s) may also sign your FAFSA electronically with their own PIN. To do this, they will need to request their own PIN using the PIN Site. Your parent can not sign your application using your PIN.  If you have submitted a FAFSA and you and/or your parent needs to provide an electronic signature to complete the submission process, go to "Provide Electronic Signature" in the Completing a FAFSA section.						
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• text for this page to come

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#### Notes:

• Pre-FAFSA Worksheet is incomplete at this time

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Overview     Documents Needed     Pre-FAFSA Worksheet     Drug Conviction     Worksheet     Signatures Required     Your PIN     Time to Complete     Eligibility     Deadlines     School Code Search     Browser Requirements     Clearing Your     Browser's Cache     Before Beginning a     FAFSA FAOs	Drug Conviction Worksheet  A new law suspends federal student aid eligibility for students convicted under federal or state law of possession or sale of drugs (not including alcohol or tobacco).  If you have been convicted in the past this does not automatically mean that you are ineligible for federal student aid, this worksheet will help you determine your eligibility.  You should complete and submit your FAFSA even if you are not eligible for federal student aid. You may be eligible for financial aid from other sources.  There are two worksheets available, one for the 2000-2001 school year (Worksheet 28) and the other for the 2001-2002 school year (Worksheet 35).  Please select which worksheet you would like to fill out:  Worksheet 28 - 2000-2001 School Year (July 1st, 2000 - June 30th, 2001)  Worksheet 35 - 2001-2002 School Year (July 1st, 2001 - June 30th, 2002)  You can also print PDF versions of this worksheet.  Remember to include your answer on your FAFSA (Question 28 of the 2000-2001 FAFSA and Question 35 of the 2001-2002 FAFSA).  Do not submit this worksheet, keep it for you records.
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Drug Conviction Worksheet Signatures Required Your PIN Time to Complete Eligibility Deadlines School Code Search Browser's Cache Browser Requirence Browser's Cache						
Follow these steps to complete the PDF version of either Question 28 of your 2000-2001  FAFSA or Question 35 on your 2001-2002 FAFSAt:  Signatures Required Your PIN Time to Complete Eligibility Deadlines School Code Search Browser Requirements Clearing Your Browser's Cache Refers Regiments Deadlines  School Code Search Browser's Cache Refers Regiments Clearing Your Browser's Cache Refers Regiments Follow these steps to complete the PDF version of either Question 28 of your 2000-2001 FAFSA or Question 35 on your 2001-2002 FAFSAt:  1. You must have Adobe Acrobat Reader to use either of the PDF versions of the Drug Conviction Worksheet. Select this link, if you do not have Adobe Acrobat Reader and would like to find out how to obtain it.  2. Download the PDF file (make sure you know where you're downloading it to) by selecting Download the PDF file now button below. Note: If your browser is configured to open Adobe Acrobat Reader automatically, skip to step 4 after downloading the PDF file.						
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3. Once you have downloaded the PDF file you must open Adobe Acrobat Reader and choose File/Open and select the PDF file from the directory you downloaded it to.						
4. With the Drug Conviction Worksheet open in Adobe Acrobat Reader, go to File/Print an print out the worksheet.						
5. You can now use the printed worksheet to assist you in answering either Question 28 of your 2000-2001 FAFSA or Question 35 on your 2001-2002 FAFSA.						
Worksheet 28 - 2000-2001 FAFSA: Worksheet 35 - 2001-2002 FAFSA:						
Download Question 28 Worksheet Download Question 35 Worksheet						
Download Question 28 Worksheet Download Question 35 Worksheet						
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**PIN Site** Help Contact Us FAFSA FAQs Site Map FAFSA on the **FAFSA** on the Web Web logo Your Free Application for Federal Student Aid home U.S. Department of Education, Student Financial Assistance What To Expect? Before Beginning a FAFSA Completing a FAFSA Follow-Up **Overview Requirements for Browsers Documents Needed** Pre-FAFSA Worksheet **Drug Conviction** To safe guard your application information and ensure that FAFSA on the Web works Vorksheet properly, please make sure your browser is set up with the manufacturer's default settings. Signatures Required Select the link below for the browser you are using to determine the default settings for Your PIN your browser. Time to Complete Eligibility Netscape Navigator 4.0 -- 4.7 **Deadlines** Select the link below and scroll down to the Browser's section. School Code Search System Requirements **Browser Requirement** Clearing Your Browser's Cache Microsoft Internet Explorer 4.0 and 4.01 with Service Pack 1 or 2 Before Beginning a System Requirements FAFSA FAQs Microsoft Internet Explorer 5.0 and 5.01 System Requirements Privacy & Security

#### Notes:

Same content as CompleteBrowser\_Req.htm

FAFSA on the Web

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Your Free Application for Federal Student Aid

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## **Clearing Your Browser's Cache**

Your browser's cache stores the contents of all the web pages that you have visited during a session. To safeguard your information and prevent another user from viewing what you have entered, you should clear the cache memory after you have completed the application. To clear your browser's cache, follow the instructions below:

#### Netscape 3.x users:

- 1. Select **Options**, then **Network Preferences**.
- 2 Select the Cache tab.
- Select both the Clear Memory Cache Now and the Clear Disk Cache Now button.
- 4. Select OK.

#### Netscape 4.x users:

- Select Edit, then Preferences.
- 2. Select **Advanced** from the Category listing.
- 3. Select Cache.
- Select the Clear Disk Cache button then the Clear Memory Cache buttons.
- Select OK.

## Internet Explorer 4.x users:

- 1 Select **View**, then **Options**.
- 2. Select Navigation.
- 3. Select **History** at the bottom of the panel.
- 4. Select **Delete** to clear the cache.
- 5. Select OK.

#### Internet Explorer 5.x users:

- 1. Select **Tools**, then **Internet Options**.
- 2. Select the **General** tab at the top.
- 3. Select the **Clear History** button.
- 4. Select Yes to confirm.
- Select OK.

Privacy	& ያ	Security	

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